

Politarchopolis Baronial Meeting – 14 September 2014

Attendance: Joan, Gabriel, Ulric, Antonia, Eberhard, Anne, Ysambart, Lorcan

Apologies: Iseldis, Fionguhine, Crispin, Kitan

The meeting opened at 2.05pm

1. Welcome/Apologies

Anne opened the meeting and provided apologies as listed above.

2. Acceptance of the minutes

The August 2014 Baronial meeting minutes were accepted with no changes.

3. Update of Action Items

Date	Action Required	Update
08/06/2014	Monique to provide an invoice to the Barony for \$100 to allow purchase of the Trestle tables	COMPLETE

4. Seneschalate Update

Anne discussed the status of the current baronial booking's policy. It was noted that the policy states that cash is preferred and that this is contrary to current Lochac preferences. The meeting agreed that online pre-payment is preferable.

ACTION: Anne to update Baronial Booking's policy to reflect online pre-payment is the Barony's preference.

People are reminded to ensure that non-member waivers are completed when attending the Hall as numbers seem a little low for participant rates.

The Baronial application to participate in the Canberra Multicultural Festival in 2015 has been submitted. Alesia had advised that she would not be able to steward as per previous years so Anne will steward with Otto as 2IC.

The Barony has received an invitation to participate in the Woden Valley Festival on 8 November 2014 at Edison Park in Woden. This will be a demo with a good recruitment options, particularly with Fields of Gold at the end of the month. Demonstrations of arts, sciences and martial arts have been asked for.

Food Safety Legislation

Anne advised that she has asked Monique to assume the role of Food Safety Supervisor for Politarchopolis until training has been arranged for a number of members. Monique is currently qualified, having obtained certification for Greespoone earlier this year. Currently, there have been between 6-10 expressions of interest received in the Baronial training. Anne is currently sourcing courses and will provide details at the October 2014 meeting. Joan asked that we encourage college members to nominate for the training as well. All members of the Barony and Colleges who participate

in feasts and food handling are asked to undertake the "I'm Alert" Food Safety handling training currently provided at no cost.

ACTION: Anne to provide link of "I'm Alert" training to the Baronial List and relevant facebook groups.

DECISION: Monique to assume the role of Food Safety Supervisor as per ACT Legislation until training has occurred at the Baronial level and the role can be advertised.

Working with Vulnerable People Checks

Anne discussed the need for people to obtain working with vulnerable people checks. Ulric clarified that applications for volunteers would be free. Anne encouraged those people interested in running activities in the Barony that involve vulnerable people to obtain the qualification.

5. Baron & Baroness's Update

A wonderful time was had at St Vitas. The food was wonderful, the music was great and everyone involved did a wonderful job. Lots of foreigners attended and it would be great to see the Barony represented in similar numbers next year. Joan advised that they gave two Gryphon's Wings out in recognition of service performed by those outside the Barony.

St John's Fair details will be posted to the List and Facebook. Anne noted that she would create a facebook event on Crispin's behalf.

Joan encouraged all members of the populace to book for the Feast of St Andronicus and the Forgotten East (details available on the website), reminding the meeting that it will be a royal visit.

6. Reeve's Update

Not a lot to report. The Barony will move to the Xero accounting package prior to the end of the year.

7. Officer Updates

Rapier

All baronial rapier combatants are stabbing each other successfully with glee and safety.

Herald

All is going well. Some great book heraldry being done by members of the Barony. Antonia mentioned she is currently considering arranging a "Heraldry day" for one Sunday at the Hall.

Archery

The Championship is progressing well. Ulric noted that 18 attended the first week and they are seeing people come to observe and then moved to participate at a good rate. The Heraldic Monsters shoot was undertaken today. 12 people shot 12 rounds. There was a 3 way tie for first, a 2 way tie for second and a 3 way tie for third. Shoot offs took place. Next week will be the royal round and all are encouraged to attend. The Tuggeranong Archery club working bee will be held on 20 September 2014.

Hospitaller

Some enquiries are being received from new people so keep an eye out for them at Baronial events and make them feel welcome. Gabriel advised that he had sourced a quote for the photo cards for use at demos. Cost for 400 cards will be \$80 plus postage.

DECISION: Anne approved purchase of 400 cards

Gabriel advised that he will seek additional photos for the cards.

Constable

Ysambart noted that all errors have now been addressed and the office is up to date. Delays in receiving reports from stewards make reporting requirements difficult so all stewards are asked to ensure that the constable receives their reports within 10 working days of event completion.

Arts & Sciences

Anne noted that applications were yet to be received for the office. Ysambart advised that should the office be vacant when he stepped down from Constable, he intended to apply and focus the Barony on metalwork, wood work and other arts relating to the martial pursuits. Applications are encourage from the populace.

Next meeting scheduled for 12 October 2014.

The meeting closed at 2.45pm.

Summary of Action Items

Date	Action Required	Update
14/09/2014	Anne to provide link of "I'm Alert" training to the Baronial List and relevant facebook groups.	
14/09/2014	Anne to update Baronial Booking's policy to reflect online pre-payment is the Barony's preference.	
10/08/2014	Anne to forward "not for personal" gain message from Lochac Exchequer to the Polit list	COMPLETE
10/08/2014	Anne to put together hall closure checklist.	
10/08/2014	Anne to advise Les Explorateurs that Politarchopolis would not progress with the shed.	COMPLETE – the scouts will provide a usage proposal for consideration at contract renewal time.
13/06/2014	Semyon to confirm Lorcan's appointment with Kingdom Rapier Marshal	COMPLETE. Anne advised that she has confirmed Lorcan's appointment with Lochac Rapier. The commentary period was taken as having commenced since the item was published in the June in July 2014.
13/06/2014	Anne to add reporting reminders to the Politarchopolis calendar	COMPLETE
08/06/2014	All officers to report to the Seneschal and their	COMPLETE NB Post meeting it was noted that all

	Kingdom Officer at their earliest convenience. Any experiencing issues to contact the Seneschal for assistance	reports were submitted on time as per Kingdom reporting deadlines
08/06/2014	Eberhard to publish BSB details for the Politarchopolis account	Anne to publish details
08/6/2014	Stewards of St Vitas and Fields of Gold to send through event bids	COMPLETE
08/6/2014	Captain of Archers to work with Andronicus re Draft Safety policy.	This has been referred to the College – they have yet to approach Ulric for assistance.
08/06/2014	Constable to provide more forms.	COMPLETE
08/06/2014	People holding first aid certificates who are willing to serve as field chirurgeons to contact the Chirurgeon so a register can be established.	ONGOING – Anne is aware of some people providing this information to Iseldis. Thanks to those people
08/06/2014	Monique to provide an invoice to the Barony for \$100 to allow purchase of the Trestle tables	COMPLETE
04/05/2014	Seneschal to confirm process for a Politarchopolis Register of people with working with children and vulnerable people at the June 2014 meeting. Anne to discuss with Semyon	Anne and Semyon have discussed this. Anne will progress once she commences as seneschal.
04/05/2014	Update on vacant or passing officers to be provided at the June 2014 meeting by the Seneschal once Kingdom Officers have made appointments.	ONGOING – see seneschalate update
04/05/2014	Populace to familiarise themselves with the Bullying and Harassment Policy and Code of Conduct	ONGOING
04/05/2014	Anne to discuss proposal for May Rapier Championship with Semyon on his return and provide the outcome by 11 May 2014 to ensure event preparation can occur. An announcement will be made to the populace following Semyon's decision.	COMPLETE
04/05/2014	Liadan to provide a handover email updating Gabriel on ongoing projects.	COMPLETE
04/05/2014	Anne to discuss warrant register with Semyon.	DISCUSSED. Anne to progress

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